



**C. What interview question would best allow you to demonstrate your qualifications for this position?** Occasionally we find that some candidates leave our interviews wishing we had asked them a specific question. Is there a particular interview question that you would like us to ask? If so, state this below and explain what skill, knowledge or capability that question would reveal.

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**D. What are your key strengths?** Please list in descending order your job-related strengths (even if these strengths have been listed in other questions).

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**E. What are your most obvious weaknesses?** Please list the job-related weaknesses that your previous employers may have pointed out to you in performance appraisals, team debriefings etc. (even if these weaknesses have been listed in other questions). List your biggest weakness first.

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## Recruiting-related questions

**A. What decision criteria will you use to decide whether you will accept your next job offer?** It's important that we know your job acceptance criteria so that we can provide you with relevant information in each of those areas. List them in descending order of importance. Typical job acceptance criteria areas include pay, benefits, schedule, development opportunities, promotional opportunities, job responsibilities, resources, management style, etc.

Job acceptance criteria	Criteria weight (points)
<b>Total</b>	<b>100</b>

Please assign points to each of your job acceptance criterion. The total should equal 100 points. Only use as many lines as you need.

**B. What other companies have you applied to recently?** Please list the other firms you have applied to recently in descending order of your interest.

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**C. What is the minimum starting yearly salary that you will accept for this position?** In order to avoid wasting a great deal of a candidate's time (and our time), it's important that we know at the beginning of the process whether our salary target for this position meets your minimal expectations. Please be candid, because we do not make counteroffers. My minimum yearly starting salary is: £ \_\_\_\_\_

## Useful information

If you are invited for an interview:

- What are the best days and times that you might be available: \_\_\_\_\_  
\_\_\_\_\_
- Have you any special requirements (for example, as a result of any disability you might have)?  
\_\_\_\_\_
- For jobs that require driving, please bring your original license with you.

**I certify that the information provided here is accurate**

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_